

**LICKING HEIGHTS LOCAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
TUESDAY, DECEMBER 19, 2017**

The Licking Heights Board of Education met in Regular Session for the purpose of conducting official school business on Tuesday, December 19, 2017 at 7:03 p.m. at Licking Heights High School, 4000 Mink Street SW, Pataskala, OH 43062 with Mr. Richard Wand, President, presiding.

The President asked the Treasurer to call the roll. Those members present were: Mr. Brian Bagley, Mr. Paul Johnson, Mrs. Nicole Roth, Mrs. Tracy Russ, and Mr. Richard Wand.

Student Representatives present were: Michael Gibson and Jamila Onipe.

**Reading of the Notice of the Meeting**

This is a public meeting of the Board of Education for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

**Presentation of Agenda**

**Adoption of Agenda**

**Resolution #12-17-227 Outgoing Board Member**

Mr. Bagley moved and Mr. Johnson seconded that the Board of Education adopts the agenda.

AYES: Bagley, Russ, Johnson, Wand, Roth  
President declared motion carried.

**Student Representative Reports**

The CBI students held a food drive at the High School.

**Presentations**

1. High School Building Project, including recap of Community Meeting – Dr. Philip H. Wagner, Superintendent, Mr. Byron Manchester, Sr. Vice President BSHM, Mr. Chuck Warner, Education Planner, Mr. Mike Vala, Architect
2. AP Scholars- Mrs. Angel King, Director of Curriculum & Instruction
3. Board Member Recognition – Dr. Philip H. Wagner, Superintendent

**Discussion**

Board Committees	Committee Members	Meeting Dates
Buildings & Grounds	Nicole Roth and Brian Bagley	January 2018
Communications & Community Outreach	Brian Bagley and Paul Johnson	December 19, 2017
Curriculum	Nicole Roth and Tracy Russ	December 8, 2017
Finance	Richard Wand and Tracy Russ	December 15, 2017
Policy	Nicole Roth and Paul Johnson	December 18, 2017
Technology	Richard Wand and Brian Bagley	January 2018
Community Building Project Committee	Brian Bagley & Tracy Russ	December 13, 2017

**LPDC**

Committee  
LPDC

Committee Members  
Selected Administration & Staff

Meeting Dates  
November 29, 2017

## Resolution #12-17-228 CONSENT AGENDA

Mr. Wand moved and Mrs. Russ seconded that the Board of Education approves the consent agenda – Item A through G. Action by the Board of Education in “Adoption of the Consent Agenda” means that all items listed under the Consent Agenda are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon:

1. Verification of education and experience
2. Proof of proper certification
3. Clean results from a criminal records check
4. All employment is subject to a properly executed contract.

Subject

### A. Resignation(s)

Approve Resignations

First Name	Last Name	Position	Department/ Building	Effective Date	Notes
Rebecca	Brand	Bus Driver	Transportation	12/11/2017	Moving to special education aide substitute position
Wyatt	Lott	Mechanic	Transportation	12/8/2017	
Natalie	Skaggs	Administrative Assistant to Treasurer	Treasurer’s Office	01/05/2018	

### B. Unpaid Leave of Absence(s)

Approve the following leave of absences:

First Name	Last Name	Position	Building / Department	Leave Dates
Alison	Holmes	Teacher	Central	11/10/2017-1/5/2018
Lisa	Painter	Teacher	West	12/12/2017-1/5/2018

### C. Classified Employment 2017-2018

Approve Certified Employment Items 2017-2018

First Name	Last Name	Position	Dept / Building	Contract Days	Pro-rated	Contract Length	Hours	Step	Salary	Cat.	Effective	Notes
Deanna	Roth	Bus Driver	Transportation	189	112	1 Year	5	3	\$17.17	A	12/4/2017	Replacing Robert Crabtree
Deanna	Roth	Cafeteria Monitor	Transportation	187	114	1 Year	3	3	\$13.63	E	12/4/2017	Previously unfilled position
Kelli	Tewia	Bus Driver	Transportation	189	104	1 Year	6	1	\$16.36	A	12/14/2017	Previously unfilled position
Mulu	Retta	Transportation Assistant	Transportation	189	102	1 Year	5.75	1	\$12.89	E	12/18/2017	Previously unfilled position

### D. Certified Substitute List

Certified LCESC certified substitute list as provided in back up material

### E. Approve Teacher(s) for Home Instruction

Approve the following teacher, Joseph Widenhoffer, for Home Instruction tutoring, up to 5 hours per week at a rate of \$25.00 per hour plus mileage at the prevailing IRS rate for a student that is unable to attend school from December 20, 2017 through May 25, 2018.

**F. Approve Teacher(s) for Home Instruction**

Approve the following teacher, Donald Carducci, for Home Instruction tutoring, up to 5 hours per week at a rate of \$25.00 per hour plus mileage at the prevailing IRS rate for a student that is unable to attend school from November 17, 2017 through February 5, 2018.

**G. Gifted Education Identification and Service Plan**

Approve the Gifted Education Identification and Service Plan for the 2017/2018 school year, as provided in the back up material.

AYES: Bagley, Johnson, Roth, Russ, Wand  
President declared motion carried.

**Action Agenda/Treasurer’s Recommendations**

**Resolution #12-17-229 Financial Report**

Mr. Wand moved and Mrs. Russ seconded that the Board of Education approves the Treasurer's November, 2017 Financial Report, as provided in the back up materials.

AYES: Bagley, Johnson, Roth, Russ, Wand  
President declared motion carried.

**Resolution #12-17-230 Board Minutes**

Mr. Wand moved and Mrs. Russ seconded that the Board of Education approves the Board Minutes for the following:

- A. October 17, 2017, Regular Meeting
- B. November 15, 2017, Regular Meeting

**Resolution #12-17-231 TRANSFER**

Mr. Wand moved and Mrs. Russ seconded that the Board of Education approves the transfer from the Permanent Improvement Fund to the Debt Retirement Fund as presented.

AYES: Bagley, Johnson, Roth, Russ, Wand  
President declared motion carried.

**ACTION AGENDA/SUPERINTENDENT RECOMMENDATIONS**

**Resolution #12-17-232 DONATIONS**

Mr. Bagley moved and Mr. Johnson seconded that the Board of Education approves the following donations:

Margaret Hoffman	\$94.80	LHHS Athletics
Dr. Hutta	\$250.00	HS Boys Basketball
Ricart Automotive	\$170.00	LHHS Athletics

AYES: Bagley, Johnson, Roth, Russ, Wand  
President declared motion carried.

**Resolution #12-17-233 Supplemental**

Mrs. Russ moved and Mr. Johnson seconded that the Board of Education approves the following supplemental:

Name	Position	School	Level	Experience	Salary
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Alyson Wand                      Head Diving                      High School                      1                      1                      \$2779.00

AYES: Bagley, Johnson, Russ, Roth

ABSTAIN: Wand

President declared motion carried.

### **Resolution #12-17-334 Chinese Competition**

Mrs. Russ moved and Mr. Johnson seconded the Board of Education approves students to attend the International Student Summit from February 1<sup>st</sup> – February 4<sup>th</sup>, 2018 in Salt Lake City, UT.

AYES: Bagley, Johnson, Russ, Wand

ABSTAIN: Roth

President declared motion carried.

### **Resolution #12-17-235 Donation of Land**

Mr. Bagley moved and Mr. Johnson seconded that the Board of Education approves the donation of the telephone switch building property owned by Cecil Cantrell, which sits on 3/10 of a gross acre.

AYES: Bagley, Johnson, Roth, Russ, Wand

President declared motion carried.

### **Resolution #12-17-236 ESCCO Statement of Work**

Mr. Bagley moved and Mr. Johnson seconded that the Board of Education approves the Statement of Work with the Educational Service Center of Central of Ohio (ESCCO) at a cost not to exceed \$36997.70 from November 1, 2017 – June 30, 2018.

AYES: Bagley, Johnson, Roth, Russ, Wand

President declared motion carried.

### **Resolution #12-17-237 Memorandum of Understanding**

Mr. Bagley moved and Mrs. Russ seconded that the Board of Education approves the MOU with LHESPA to include changes to Article 8: Days, Hours and Work Schedules, for groundskeepers' duties to apply to home football events, as provided in the back up materials.

AYES: Bagley, Johnson, Roth, Russ, Wand

President declared motion carried.

### **Resolution #12-17-238 OSBA Legal Assistance Fund**

Mr. Wand moved and Mrs. Russ seconded that the Board of Education approves to participate in the OSBA Legal Assistance Fund for the calendar year 2018 and authorizes the treasurer to pay the LAF 250.00.

AYES: Bagley, Johnson, Roth, Russ, Wand

### **Resolution #12-17-239 First Reading New Policy – Animals on District Property**

Mrs. Roth moved and Mr. Johnson seconded the motion that the Board of Education approves the first reading of the following new policies, as provided in the backup material.

8390	Animals on District Property
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AYES: Bagley, Johnson, Roth, Russ, Wand  
 President declared motion carried.

**Resolution #12-17-240 First Reading of Revised Policies**

Mrs. Roth moved and Mr. Johnson seconded that the Board of Education approves the first reading of the following revised District policies, as provided in the back up material.

1110	Assessment of District Goals
1230	Responsibilities of the Superintendent
1230.01	Development of Administrative Guidelines
1231.01	Research and Publishing
1240	Evaluation of Superintendent
1260	Incapacity of Superintendent
1460	Physical Examination
1520	Employment of Administrators
1530	Evaluation of Administrators
1540	Suspension of Administrative Contracts
2464	Gifted Education and Identification
6530	Payment of Accrued, Unused Vacation Leave

AYES: Bagley, Johnson, Roth, Russ, Wand  
 President declared motion carried.

**Resolution #12-17-241 First Reading Replacement Policies**

Mrs. Roth moved and Mr. Johnson seconded that the Board of Education approves the first reading of the following replacement District Policies, as provided in the back up material.

1130	Conflict of Interest
1210	Board – Superintendent Relationship
1220	Employment of Superintendent

AYES: Bagley, Johnson, Roth, Russ, Wand  
 President declared motion carried.

**Resolution #12-17-242 First Reading of New Policies**

Mrs. Roth moved and Mr. Johnson seconded that the Board of Education approves the first reading of the following policies, as provided in the backup material.

1100	District Organization
1240.01	Non-Reemployment of the Superintendent
1411	Whistleblower Protection
1422	Nondiscrimination of the Superintendent
1422..02	Nondiscrimination based on genetic information of the employee
1430.02	Leave of Absence for employee by a Community School
1432	Sick Leave
1481	Use of Employee’s Personal Property at School
1619	Group Health Plans

1619.03	Privacy Protections of Self-Funded Group health Plans
1623	Section 504/ADA Prohibition Against Disability Discrimination in Employment
1630.01	FMLA Leave
1662	Anti-Harrassment
5113	Inter-District Open Enrollment
5113.01	Intra-District Open Enrollment

AYES: Bagley, Johnson, Roth, Russ, Wand  
 President declared motion carried.

**Resolution #12-17-243 Second Reading Revised Policies**

Mrs. Roth moved and Mr. Johnson seconded that the Board of Education approves the second reading of the following revised District policies, as provided in backup material.

3213	Student Supervision and Welfare
3214	Staff Gifts
3215	Use of Tobacco by Professional Staff
3217	Weapons
3242	Professional Development and Licensure
3362	Anti-Harassment
3411	Placement of Salary Schedule
3421.06	Group Life Insurance
3430.01	Family & Medical Leaves of Absences (FMLA)
3440	Job Related Expenses

AYES: Bagley, Johnson, Roth, Russ, Wand  
 President declared motion carried.

**Resolution #12-17-244 Second Reading New Policies**

Mrs. Roth moved and Mr. Johnson seconded that the Board of Education approves the second reading of the following new policies, as provided in the back up material.

3211	Whistleblower Protection
3216	Staff Dress and Grooming
3243	Professional Meetings
3281	Use of Employee's Personal Property at School
3310	Freedom of Speech in Non-instructional Setting
3419	Group Health Plans
3419.01	Privacy Protections of Self-Funded Group Health Plans
3419.03	Patient Protection and Affordable Care Act
3430.02	Leave of Absence for Employment in a Community School
3430.03	Call to Active Duty Leave
3432	Sick Leave
3531	Unauthorized Work Stoppage

AYES: Bagley, Johnson, Roth, Russ, Wand  
 President declared motion carried.

**Resolution #12-17-245 Rescind Policies**

Mrs. Roth moved and Mr. Johnson seconded that the Board of Education approved to rescind the following District policies.

1100	Administration Goals
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1100.01	Administration Organization Plan
1120	Management Team
1130	Administrative Councils, Cabinets, and Committees
1131	Conflict of Interest – Private Practice
1140	School Building Administration
1210	Board- Superintendent Relationship
1220	Employment of the Superintendent
1250	Superintendent’s Contract/Compensation and Benefits

AYES: Bagley, Johnson, Roth, Russ, Wand  
 President declared motion carried.

**Resolution #12-17-246 President Pro Tem**

Mrs. Roth moved and Mr. Johnson seconded that the Board of Education approves to appoint Vice President, Mrs. Tracy Russ, as President Pro Tem at the January 8, 2018 Organizational Meeting.

AYES: Bagley, Johnson, Roth, Wand  
 ABSTAIN: Russ  
 President declared motion carried.

**Presentation of Prepared Remarks by the Public**

**Public Remarks**

**Superintendent Comments**

- A. January 8, 2018 Organizational Meeting at 6:00 pm
- B. January 16, 2018 Regular Board Meeting
- C. LHEA MOU – OSCES – Partner to the annual OTES MOU
- D. 2017-2018 School Calendar – Conference date changes for South and West
- E. Compensation Agreement with the City of Pataskala
- F. Update: Potential Land Purchase
- G. Miscellaneous

**Board Comments**

**Executive Session**

**Resolution #12-17-247 Executive Session**

Mr. Wand moved and Mr. Bagley seconded that the Board of Education enters into Executive Session at 8:45pm for the purpose of:

- Consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official
- Investigation of charges or complaints against a public employee, official, licensee, or student unless such employee, official, licensee or student requests a public meeting; except that consideration of the discipline of a Board member for conduct related to the performance of his/her duties or his/her removal from office shall not be held in executive session
- Consideration of the purchase of property for public purposes, or sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest
- Discussion, with the Board's legal counsel, of disputes involving the Board that are the subject of pending or imminent court action
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment

\_\_\_\_ Matters required to be kept confidential by federal law or rules or State statutes

\_\_\_\_ Specialized details of security arrangements and emergency response protocols where disclosure might reveal information that could jeopardize the District's security

\_\_\_\_ Consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:

1. the information is directly related to a request for economic development assistance that is to be provided or administered under one of the statutes referenced in R.C. 121.22(G)(8)(1), or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project, and

2. an unanimous quorum of the Board or its subcommittee determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

The Board of Education returned from Executive Session at 9:13 pm.

AYES: Bagley, Johnson, Roth, Russ, Wand  
President declared motion carried.

### **Resolution #09-17-197 ADJOURNMENT**

Mrs. Roth moved and Mr. Bagley seconded that the Board of Education meeting is hereby adjourned.  
Time: 9:15pm

AYES: Bagley, Johnson, Roth, Russ, Wand  
President declared motion carried.

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Board President

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Treasurer